



Cambridge City Council

To Executive Councillor for Community Development and Health:
Councillor Tim Bick
Report Director of Community Services, Director of Environment &
by Planning,
Director of Finance
Relevant Scrutiny Committee Community Services 1 July 2010

2009/10 Revenue and Capital Outturn, Carry Forwards and Significant Variances

Not a Key Decision

1. Executive summary

1.1 This report presents a summary of the 2009/10 outturn position (actual income and expenditure) for services within the Community Development & Health portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2010/11 are identified, where they are anticipated at this stage.

2. Recommendations

The Executive Councillor is recommended:

- a) To consider the variances reported as detailed in Appendix B and decide if any action is required, subject to the final outturn position.
- b) To agree which of the carry forward requests, totalling £ 37,110 as detailed in Appendix C, are to be recommended to Council for approval.
- c) To seek approval from Council to rephase net capital spending of £237,000 from 2009/10 into 2010/11 as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Community Development & Health portfolio, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2009/10 to the next financial year, 2010/11 totalling £37,110.
- 3.4 The overall revenue budget outturn position for the Community Development & Health portfolio is set out in the table below:

Community Development & Health 2009/10 Revenue Summary	£
Final Budget	3,779,530
Outturn	3,725,118
Variation – Underspend for the year	(54,412)
Carry Forward Requests	37,110
Net Variance	(17,302)

The variance represents 0.4% of the overall portfolio budget for 2009/10

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Community Development and Health portfolio, with explanations of variances.
- 3.6 An overall underspend of £257,000 has arisen. £ 237,000 is a result of underspends on individual capital schemes and programmes for which rephasing is requested and £20,000 is in respect of scheme funding contributed in 2008/09 by the Arts & Recreation portfolio.

4. Implications

- 4.1 The net variance from final budget, after approvals to carry forward £37,110 budget from 2009/10 into the next financial year, 2010/11, would result in a reduced use of General Fund reserves of £ 17,302.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2010/11 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2009/10
- Directors Variance Explanations – March 2010
- Capital Monitoring Reports – March 2010
- Budgetary Control Reports to 31 March 2010

6. Appendices

- Appendix A - Revenue Budget 2009/10 - Outturn
- Appendix B - Revenue Budget 2009/10 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2009/10 - Carry Forward Requests
- Appendix D - Capital Budget 2009/10 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Community Development & Health Portfolio / Community Services Scrutiny Committee

Revenue Budget - 2009/10 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Community Services - Community Development						
Community Centres	883,090	857,230	821,228	(36,002)	0	(36,002)
Children and Youth	1,078,130	994,010	969,818	(24,192)	13,560	(10,632)
Neighbourhood Community Development	301,320	274,640	270,963	(3,677)	0	(3,677)
Equalities	125,110	114,960	110,062	(4,898)	0	(4,898)
Grants - Community Development	946,230	894,480	870,901	(23,579)	16,230	(7,349)
	3,333,880	3,135,320	3,042,972	(92,348)	29,790	(62,558)
Environment & Planning - Planning Policy						
Economic Policy Grants	292,180	292,180	288,071	(4,109)	0	(4,109)
				0	0	0
	292,180	292,180	288,071	(4,109)	0	(4,109)
Environment & Planning - Environmental Services						
Food Safety	311,350	0	0	0	0	0
Working Environment	338,610	0	0	0	0	0
Small Projects	3,920	3,920	1,032	(2,888)	0	(2,888)
Food and Occupational Safety	0	562,170	537,212	(24,958)	7,320	(17,638)
Miscellaneous Licensing - CD & H	0	2,860	2,671	(189)	0	(189)
	653,880	568,950	540,915	(28,035)	7,320	(20,715)
City Services						
Green Fingers (previously Employment Foundation)	87,070	87,070	86,497	(573)	0	(573)
	87,070	87,070	86,497	(573)	0	(573)
Community Services - Bereavement Services						
Bereavement Services	(288,630)	(303,990)	(233,337)	70,653	0	70,653
	(288,630)	(303,990)	(233,337)	70,653	0	70,653
Total Net Budget	4,078,380	3,779,530	3,725,118	(54,412)	37,110	(17,302)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the November committee cycle (revised budgets)
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2009/10 Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Bereavement Services	<p>Community Services - Bereavement Services</p> <p>Cremation and interment income is significantly lower than budgeted.</p>	70,653	Tracy Lawrence
Community Centres	<p>Community Services - Community Development</p> <p>Various small underspends over twelve community facility cost centres</p>	(36,002)	Ken Hay
Children and Youth	<p>Grant of £13,560 paid to Council to support YETI (Youth Employment Training Initiatives) projects but was only part used at the year end. Carry forward requested to enable continuation of Youth projects</p>	(24,192)	Ken Hay
Grants - Community Development	<p>£16,230 allocated for Youth Work dependent on outcomes from Youth Summit - due to delays a carry forward is requested for spend planned in 2010/11.</p>	(23,579)	Jackie Hanson
	<p>Environment & Planning - Policy & Projects</p> <p>No major variances to report</p>		
Food and Occupational Safety	<p>Environment & Planning - Environmental Services</p> <p>£7,320 underspend on the budget allocated for the recent Green King prosecution. This is included as a request for a carry forward for enforcement work with a further two pending prosecutions. The remaining variance is due to underspend in staffing due to vacancies plus underspends on supplies and services budgets.</p>	(24,958)	Y O'Donnell

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2009/10 - Carry Forward Requests

Request to Carry Forward Budgets from 2009/10 into 2010/11

Item		Request £	Contact
1	<p>Community Development</p> <p>Children and Youth - Grants from various sources were paid to the Council to support YETI projects (Youth Employment Training Initiatives) but not ring-fenced. A carry forward is requested to enable continuation of these projects.</p> <p>Grants - Community Development - £16,230 was reserved in the 2009/10 Area Committee Grant budget to respond to the needs of children and young people and to be carried out in partnership with the County Council and the voluntary sector. However due to delays, the Youth Summit was held at the end of November and the outcome and recommendations reported to the Area Committees during February, March and April. The budget will be spent in 2010/11.</p>	13,560	P Bishop
2	<p>Environment & Planning - Policy & Projects</p> <p>No carry forwards requested</p>		
3	<p>Environment and Planning - Environmental Services</p> <p>It is requested that unspent budget on recent legal cases of £7,320 is carried forward to 2010/11 to be used for a further two pending prosecutions.</p>	7,320	Y O'Donnell
4	<p>Bereavement Services</p> <p>No carry forwards requested</p>		
	<p>Total Carry Forward Requests for Community Development Portfolio / Community Services Scrutiny Committee</p>	37,110	

Community and Development and Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2009/10 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget 2009/10 £000	Outturn £000	Variance £000	Rephase £000	Over / (Under) Spend £000	Comments
Community Development									
SC106	Enhance Existing Community Facilities - East Chesterton	K Hay	39	39	12	(27)	27	0	Capital grants for improving community facilities being considered. Rephase remaining budget to 2010/11
SC283	City Centre Youth Venue	K Hay	150	0	0	0	0	0	Rephased to 2010/11 in Jan 2010 Scrutiny Committee cycle (Budget Setting Report 2010/11).
SC346	Equipment for Eastern Gate Court Community Centre	K Hay	90	0	0	0	0	0	Rephased to 2010/11 in Jan 2010 Scrutiny Committee cycle. (Budget Setting Report 2010/11)
SC385	Energy Efficiency Programme - Meadows	K Hay	16	32	16	(16)	16	0	Further works due in 2010/11 - remaining budget to be rephased
SC404	ChYYPs Play Boat	K Hay	87	87	0	(87)	87	0	Purchase of boat delayed - budget to be rephased to 2010-11
SC406	The Junction Development Programme	K Hay	130	0	0	0	0	0	Rephased to 2010/11 in Jan 2010 Scrutiny Committee cycle. (Budget Setting Report 2010/11)
SC413	Urban Adventure Play Projects	K Hay	23	55	10	(45)	25	(20)	Further works due in 2010/11 - £25k budget to be rephased. £20k coded to the A & R portfolio scheme Refurbishment of Play Areas for reimbursement of the temporary use of R & R funds in 2008/09.
SC440	King George Vth Rec Ground (consolidated)	K Hay	223	458	416	(42)	42	0	Expenditure of remaining balance to be rephased to allow evaluation of the first 6 months use of the building - remaining budget to be rephased
PR025	New Town Community Development Capital Grants Programme	K Hay	100	0	5	5	(5)	0	Rephased to 2010/11 in Jan 2010 Scrutiny Committee cycle. (Budget Setting Report 2010/11). 1st grant processed earlier than anticipated - rephase budget

Community and Development and Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2009/10 - Outturn

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Bereavement Services

SC351	Memorial Choice	T Lawrence	100	27	7	(20)	20	0	Project delayed, has recently recommenced
SC379	Mercury Abatement	T Lawrence	2023	30	5	(25)	25	0	Scheme rephased - procurement project has now started for works to commence in April 2011

Total for Community Development & Health			2,981	728	471	(257)	237	(20)	
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Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)